




Policy:	Dress Code Policy	
Effective Date:	August 1, 2020	
Approved By:	GMEC Approval	June 30, 2020
	Hong Potomski, DIO & Executive Director	 Hong Potomski (Aug 10, 2020 13:54 CDT)

AREF Fellowship Programs Dress Code Policy

Scope and Purpose

This policy provides the guidelines for allowable attire to provide a professional image to the public; assure comfort and safety for fellows/residents; and to provide a means for staff, patients and visitors to identify the role of a Fellow based on uniform and/or attire.

Policy

It is the policy of AREF to present a professional image to our patients, visitors and business contacts through our attire and appearance. The way we choose to dress reflects our attitudes about ourselves, the importance of our jobs, and our respect and consideration for our patients, visitors, and business contacts. We have established the following standards for dress and grooming for AREF GME Fellows.

1. All fellows/residents are required to wear their photo ID badge above the waist, so it is easily seen and read as they perform their duties at, or away from, the workplace.
2. All work attire should be professional, clean and pressed.
 - a. A suit and tie, or embroidered white coat and tie, are acceptable.
 - b. Skirts or dresses should be of an appropriate length and material to remain professional.
 - c. Undergarments should be worn and not be conspicuous.
 - d. Shorts are never acceptable.
3. Scrubs are acceptable in the operating room and are available at the Andrews Institute Ambulatory Surgery Center. Scrubs are not worn outside of the appropriate clinical setting.
 - a. The ATC resident is allowed to wear program-issued or personal scrubs as appropriate and in line with what the Program Director’s office allows.
4. Hair should be clean, dry, and well groomed and may not obstruct vision or interfere with a Fellow’s ability to perform job functions. Hair should be pulled back from the face so it does not interfere with safe patient care. Hair color and style should be appropriate for a professional environment and of a natural color.
5. Make-up should be used in moderation. Extreme or dramatic make-up is not acceptable.
6. All fellows/residents should bathe and maintain good hygiene. Cologne, perfumes and aftershave should be avoided since both patients and co-workers could be allergic to, or offended by, strong odors.
7. Fingernails should be trimmed and clean. Their length should be no longer than ¼ inch past the tip of the finger for the purpose of infection control. Pale or light colored nail polish is acceptable as long as it is not chipped or cracked. Artificial nails or nail

adornments are not permitted.

8. Visible body tattoos must be covered.
9. Shoes should be clean, polished and in good repair. Open toed shoes and sandals are not permitted.
10. Jewelry is limited to no more than two earrings per ear; conservative earrings must be worn and should be close to the ear.





Policy - AREF GME Dress Code Policy

Final Audit Report

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